



Please read "[Electronic Code of Federal Regulations](#)" before completing the request form. You must set up an appointment with the Dean of Student Affairs to review and submit your application.

- ☐ Attach a copy of personal statement and any supporting documentation.
- ☐ Attach copies of your current and previous I-20s.
- ☐ Attach a copy of paper or print-out of electronic [Form I-94](#).
- ☐ Attach a copy of your F-1 visa page (except Canadians) OR approval of change of status to F-1 (I-797) if applicable.

LAST NAME	FIRST NAME	MIDDLE NAME	PSU ID #
DATE OF BIRTH (mm-dd-yyyy)	GENDER <input type="checkbox"/> FEMALE <input type="checkbox"/> MALE	NUMBER of F-2 DEPENDENTS	TELEPHONE
DELIVERY METHOD			SEVIS ID #
<input type="checkbox"/> PICK-UP (If someone else will pick up for you, his/her name is: _____)			Fee:
<input type="checkbox"/> SHIP : <input type="radio"/> FedEx (\$25.00) <input type="radio"/> U.S. Mail (Free. Note: May not be replaced if lost, stolen, or damaged)			

Employment Dates (1 year maximum): begin (mm/dd/yyyy) _____; end (mm/dd/yyyy) _____

I have been in F-1 status for at least one academic year: ☐ Yes ☐ No

- I certify I have read the request form instructions and information in full.
- I certify the information I have provided is, to the best of my knowledge, accurate.
- I understand I must report any address changes, current (U.S.) or permanent (out of U.S.), using Change of Personal Information form to Office of Student Services within 10 days of change.

Signature _____ Date _____

Office Use Only:

Approval by Dean of Student Affairs: _____ Date: _____

Payment: _____ Receipt: _____ Received by: _____ Date: _____

Approval by Finance Office: _____ Date: _____

I-20 Issued by DSO: _____ Date: _____

Mail Out By: _____ Date: _____