

INSTRUCTIONS FOR COMPLETING CERTIFICATE OF FINANCIAL SUPPORT

(US citizen, permanent resident or non-immigrant legally present in the U.S that is eligible for attending school)

PSU requires providing all applicants not limited to US citizen and permanent resident to submit Certificate of Financial Support form with supporting documentation.

Step 1: Determine the Costs of Your Program of Study

There are different costs for each PSU program of study. If you are US citizen, permanent resident or non-immigrant legally present in the U.S that is eligible for attending school, you are required to submit proof of funds **for the first term**.

Table.1

	ESL	ACP	Undergraduate	Graduate	Doctorate
Estimated Expenses for the First Term					
Minimum Required amount for the Proof of fund	\$4,950	\$627(part-time) \$1,254 (full-time)	\$1,560 (part-time) \$5,335 (full-time)	\$1,700 (part-time) \$3,220 (full-time)	\$2,540** (part-time) \$4,900** (full-time)
Tuition (only) before Transfer Credit for Entire Program					
Total (Prerequisite Courses <u>Excluded</u>)	\$4,950	\$11,286	\$62,100	\$21,280 (MS) \$22,800 (MBA)	\$45,280
Total (Prerequisite Courses <u>Included</u>)	\$4,950	\$11,286	\$62,100	\$24,040 (MS) \$28,320 (MBA)	\$52,880

****The total estimated costs may be varied depends on each student's background.**

Note: The University reserves the right to change at any time, without prior notice, tuition, fees, or other charges.

Step 2: Complete the form

After you have determined the cost of your program of study, please fill out the [Certificate of Financial Support form](#).

Section 1. In this section, applicants need to fill out this section, including personal information, financial support amount under appropriate sources. If an applicant has more than one sponsor, a bank letter (proof of fund) and a Certificate of Financial Support Form must be submitted for **EACH** sponsor. It must be signed and dated by applicant.

Section 2. The Sponsor needs to complete this section. If you are sponsoring yourself, you still need to complete this section and write "myself" under relationship to application field. It must be signed and dated by sponsor.

Section 3. The bank official of the sponsor's bank needs to complete this section. It must be signed and dated by bank official. (If the bank official refuses to complete and sign this section, you may attach a bank letter as a proof of fund).

Step 3: Gather Supporting Financial Documents to Attach to the CFS Form

All supporting financial documents must be in English or accompanied by a notarized English translation showing available liquidable funds. Proof of property ownership is NOT sufficient evidence of fund availability.

Table. 2

MEANS OF FINANCIAL SUPPORT	SUPPORTING DOCUMENTATION (must submit proof of your current immigration status)
Applicant's Personal fund	Appropriate documents reflecting financial ability to pay the first term of the program.
Funds from Parent/Guardian	Appropriate documents reflecting financial ability to pay the first term of the program.
Funds from Another source (Government Scholarship, Student Loan, Financial Aid)	Copy of your award or loan approval. If you applied for Financial Aid: -hard copy of FAFSA (all applicants for Financial Aid) -hard copy of eMPN (direct loan only) Students must be citizens or permanent residents of the United States to qualify for federal financial aid.
Funds from Company	Signed letter from Company, or Employer on company letterhead specifying dates, amount, monetary currency, and terms of sponsorship.
Requirement	We accept photocopies of US documents.

A recent bank letter(s) must be met the following conditions:

1. It must be **ORIGINAL** and in **ENGLISH**.
2. The name of the account holder on the bank letter **must match** the name of the sponsor stated in Certificate of Financial Support Form.
3. The information on the bank letter must be dated **no older than 6 months** of the intended date of enrollment.
4. Those students bringing dependents must show proof of having an additional \$6000 per year for the first dependent and \$2000 per year for each additional dependent.
5. The bank letter must be stamped, signed and dated by a bank official.
6. The bank letter will need to show at least the **minimum required amount** shown on the Table.1.

Step 4: Submit the CFS Form and the Supporting Financial Documents to Your Admission Office

Submit the completed CFS Form and supporting financial documents to ADMISSION OFFICE along with your application package. For questions on how to fill out the form(s), you can contact your admission office at 323.731.2383.



PACIFIC STATES UNIVERSITY

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Accredited by the Accrediting Council for Independent Colleges and Schools (ACICS)

Licensed to operate by the Bureau for Private Postsecondary Education (BPPE) of the State of California

CERTIFICATE OF FINANCIAL SUPPORT

U.S. Immigration Regulations require a school to certify on Form I-20A-B that non-immigration F-1 students have provided proof of financial responsibility for the duration of their student status in the U.S. Accordingly, please complete Section I of this form and have your sponsor and your sponsor's bank complete Section II and III, respectively. Please return this form with your Application for Admission.

PLEASE TYPE OR PRINT LEGIBLY.

SECTION I – INFORMATION PROVIDED BY APPLICANT

<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.	Family Last Name	First Name	Middle Name
Address: Number, Street			Telephone Number ()
City	State / Country		Zip Code

MEANS OF FINANCIAL SUPPORT (Enter amount available for first year of study and dependent expenses under appropriate sources)

Student's Personal Funds \$	Funds from Parent / Guardian \$	Funds from Another Source (Specify) \$	Funds from Company* \$
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* If a company is your sponsor, please provide a sponsorship letter on the company letter head.

I, the undersigned, certify that the information given above is true, accurate and that the funds are available and will be provided as specified in this form. Also, understand that if I cannot meet my financial obligations to the University, or if it becomes evident that I have given false information in this Certificate of Financial Support, I may be withdrawn from school. I have read the Supplemental Financial Information flyer.

Applicant's Signature

Date

SECTION II – ATTESTATION BY GUARANTOR OF FUNDS

Name of Sponsor: Last Name	First Name	Middle Name	Relationship to Applicant (myself, family, company)
Address: Number, Street			Telephone Number ()
City	State / Country		Zip Code
Social Security Number:	Driver's License Number and State:		

I, the undersigned, certify that the information given above is true and accurate and that the funds are available and will be provided as specified.

Sponsor's Signature

Date

SECTION III – CERTIFICATION BY BANK OFFICIAL

Name of Bank Official: Last Name	First Name	Middle Name
Name of Bank		
Address: Number, Street		Telephone Number ()
City	State / Country	Zip Code

I, the undersigned, certify that the person guaranteeing funds has been a client at this bank/financial institution since _____ and, to the best of my knowledge, has adequate resources to provide funds as specified in this form.

Bank Official's Signature

Date

BANK STAMP