Pacific States University

Checklist for Withdrawal from PSU

Student name: _____________________________________________________

☐ 1. Did you talk with your program Chairperson (faculty)? Schedule an appointment.

Reason for leaving:
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

PSU faculty signature

☐ 2. Are you transferring to a different institution? Submit official acceptance letter and “Transfer Release Form” from that school to PSU Admissions.

PSU admissions signature

☐ 3. Are you dropping any courses? (Submit form to the Registrar).

PSU academics signature

☐ 4. Do you have financial clearance? Any money still due PSU? Are you seeking a refund? (Submit form).

PSU finance signature

☐ 5. Complete the PSU exit survey online @SurveyMonkey.com

☐ 6. Student status change: I-20 transferred or terminated.