



PSU Student Services

Guide to your First Weeks on Campus

Passport Verification



- Verification of immigration documents by Admissions Office
- Bring all immigration documents (i.e. your passport and I-20)

PSU Student ID Card



- Passport Verification must be completed before Student ID card can be obtained
- Fill out Student Service Request Form and pay \$10

Degree Evaluation



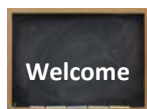
- To evaluate your foreign degree, go to <http://www.ierf.org/>
- Provide your official original diploma and transcript with official English translation when you register for classes

Class Registration



- For the first quarter, new students must register **in person** at the PSU campus
- From the second quarter and onwards, students can register **online** at student.psuca.edu (Ask for your Username and Password at the Front Desk)

Orientation Meeting



- Orientation for all new students
- Designed for new students to be familiarized with campus and staff

International Student English Exam



- Register to take Institutional TOEFL exam (once every month) at Student Services Office
- Register online to take TOEFL exam with ETS at <http://www.ets.org/>

Tuition and Fees



- Cash, Credit / Debit Card (Visa & Master), Personal Check and Money Order are **ACCEPTABLE**
- Must pay at least 1/3 of the tuition fee when you register for classes
- Pay at campus, go to Student Services Office
- Pay online, go to <http://student.psuca.edu>

Copy Locations



- 5th floor hallway
- Copy Room on 6th floor
- Request for copy machine pin number at Student Services Office
- Non-Degree students (ESL and ACP) are **NOT** eligible for using the copy machine

Housing



Housing Service at http://psuca.edu/student_services#housing

Open a Bank Account—locations within walking distance



- **Bank of America** (Wilshire Center Branch) Tel. (213) 368-8734
- **Chase National Bank** (Wilshire Center Branch) Tel. (213) 736-8604

Get a Cell Phone—Typical phone carriers



- AT&T www.att.com
- Verizon www.verizonwireless.com
- T-Mobile www.t-mobile.com
- Radio Shack www.radioshack.com

Driver's License & Social Security Number (SSN)



- Driver's License: Check for detailed information at www.dmv.ca.gov
- Social Security Number (SSN) : Ask for more information at Student Services Office.

Parking Permits



- The parking lot is at the back of the building. (On Mariposa Ave.)
- Get the validation ticket to pay \$3.30 per entrance at Front Desk Office.
- Monthly parking fee is \$55. Fill out the form at Front Desk.

Postal Service



United States Post Office (USPS), UPS and FedEx Drop Box are located on the 1st floor at the back of the building (Near Mc Donald's)

Grocery Stores & Shopping



- Zion Market: 3500 W 6th St, Los Angeles, CA zionmarket.com
- Jons Marketplace: 3334 W 8th St, Los Angeles, CA jonsmarketplace.com
- Ralphps: 670 S Western Ave, Los Angeles, CA ralphs.com

PSU Community



- Student Community on PSU Facebook at www.facebook.com/PacificStatesUniversity
- Make PSU website your Student Manual at www.psuca.edu

Other Resources



- Metro Bus Pass Request Form is available at the Front Desk. Pay \$10 for the first time.
- PSU Public Wi-Fi password: **C06EEA5137**